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# Norcross vacation rental checklist

Gwinnett County, Georgia | Rules checked November 6, 2026

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Since 2026 Norcross requires a short-term rental license from its Finance Department, good for three years. You need a local property maintenance agent in metro Atlanta and must report rental income to the city every quarter.

## Licensing steps

### STATE OF GEORGIA

- [ ] **Know what the platform collects**
  Airbnb collects state and local sales tax, the $5-a-night state hotel-motel fee, and the local hotel-motel tax on its Georgia bookings. Ask any other platform what it collects, and keep records either way.
- [ ] **Register for direct bookings**
  If guests book and pay you directly, register for sales tax with the Georgia Tax Center and file the local hotel-motel tax with your city or county. If your city or county requires a business license or occupation tax for the rental, the DOR treats you as an innkeeper and you also owe the $5 state fee on direct bookings.
  Georgia Tax Center: https://gtc.dor.ga.gov/
- [ ] **Check your city or county**
  Most of the rules are local: short-term rental permits, business licenses (occupation tax), zoning limits, and caps. Some cities ban rentals in residential zones. Pick your area.

### GWINNETT COUNTY, GEORGIA

- [ ] **Then your city or area**
  Permits, zoning, and the hotel-motel tax are set by each city or by the county outside city limits. Inside a city, the city's own hotel-motel tax normally applies instead of the county's; ask your city to confirm. Pick your area.

### CITY OF NORCROSS

- [ ] **Apply with the Finance Department**
  Provide proof of ownership, an affidavit of square footage and bedrooms, your agent's contact, proof of paid property taxes, and a certification that the home meets the International Property Maintenance Code.
- [ ] **Follow the operating rules**
  Show the license number on every listing. All guest vehicles park on the driveway or other permanent parking areas. No hourly rentals.
- [ ] **Taxes on each stay**
  Stays here owe 6% sales tax, the local hotel-motel tax, and the $5-a-night state fee. Airbnb collects all three on its bookings. For direct bookings, file sales tax (and the $5 fee, if you need a local license) with the Georgia Tax Center. For direct bookings, file the City of Norcross' 7% hotel-motel tax with the city, and file the quarterly revenue report for all bookings.

## Official sources


Airbnb: Occupancy tax collection and remittance by Airbnb in Georgia. https://www.airbnb.com/help/article/2745

Georgia Department of Revenue: Rule 560-13-2-.01 amendment notice (2025)-
. https://dor.georgia.gov/document/document/notice-fet-2025-01-rule-560-13-2-01-state-hotel-motel-feepdf/download

City of Norcross (Municode): Code section.
https://library.municode.com/ga/norcross/codes/code_of_ordinances?nodeId=PTIICOOR_CH8BUBURE_ARTXIIHOMO_S8-509LISHRMREAPRE

Georgia Department of Community Affairs: Hotel/motel excise tax rates and revenue report-
. https://dca.georgia.gov/document/document/hotel-motel-tax-revenue-report/download